

Appointments

1914-15
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u7b

UNIVERSITY OF TORONTO
FACULTY OF APPLIED SCIENCE AND ENGINEERING

TORONTO, CANADA

Oct. 10th. 1914

Dear Sir

The following are the recommendations
for Demonstratorships & Fellowships in the
department of Surveying for the Session 1914-15.

J. J. Ransom, Demonstrator

J. W. Wilson, Fellow

F. C. Adsit } Fellow, $\frac{3}{8}$ time in
F. R. Scandrett } Surveying, the rest in
Drawing

Yours sincerely

Louis B. Stewart

W. R. A. Falconer
President
University of Toronto

Mr. Anderson suggested that I should make a written application for the position if there is any further information desired I shall be glad to hear from you.

Yours truly,

Frances M^o Mechan
364 King St.
Toronto



233 Sherbourne St.

Nov. 23-1914

Mr. A. J. Fair,
Toronto.

Dear Sir:

In regard to my qualifications for the position in your office I would say that in 1907 I graduated from the University of Toronto.

with honors in the department of Moderns and History. After graduating I took a course in shorthand and typewriting at a business college in London, Ont. Since then I have had over six years experience in Toronto as a stenographer and secretary.

For a short time I was employed by Mr. W. R. Houston, who publishes the Bank Directory and bulletins for the Toronto Stock Exchange. I then became office secretary for the Reading Camp Association which sends university students to teach in our frontier camps. In this position I have done correspondence, bookkeeping, clerical work, filing etc. and have directed the work of three other stenographers.

UNIVERSITY OF TORONTO
FACULTY OF APPLIED SCIENCE AND ENGINEERING

TORONTO, CANADA Sept. 18th, 1914.

The President,

University of Toronto.

Dear Mr. President:-

There being one vacancy among the demonstrators in Electrical Engineering for the coming academic year, caused by the fact that Mr. O. F. Adams is not returning, I beg to nominate in his place as demonstrator in electrical engineering at the initial salary of \$800.00 Mr. H. O. Merriman, B. A. Sc., James Street Incline, Hamilton.

Yours very truly,

J. R. Rosebrugh

Professor of Electrical Engineering.

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ANATOMICAL LABORATORY
UNIVERSITY OF TORONTO

Jan. 23, 1915.

President Falconer,
University of Toronto.

Dear President Falconer:

I am enclosing you with this a letter which I have just received from Dr. Earle Smith, resigning his position as Demonstrator in Anatomy. He is about to take a practise somewhere near Owen Sound, where there seems to be a very excellent opening for a young man, and I would recommend that his resignation be accepted. In his place I would recommend the appointment of Dr. H. Kendal Bates, who has already done some work with me, and of whose capability I feel satisfied. This appointment is, of course, only for the balance of the year, and I suppose that the salary attached to the position, (\$50.00), will be divided between Drs. Smith and Bates, according to the length of their services.

Yours truly

Mayfair M. Merride

R.A.F.

ANATOMICAL LABORATORY
UNIVERSITY OF TORONTO

Sept 24th, 1914

President Falconer
University of Toronto

Dear President Falconer

I desire to recommend the following list of Demonstrators in Anatomy for the coming Session

Charles Buckingham Shuttleworth, M.D., C.M., F.R.C.S. --- -- \$150

Ralph Ebenezer Hooper, B.A., M.B. ----- 150

Charles Joseph Capp, M.D., C.M. ----- 150

William Warner Jones, B.A., M.B., F.R.C.S. ----- 150

George Ewart Wilson, M.B., F.R.C.S. ----- 150

Nicholas D'Arcy Frawley, M.D. ----- 150

Oscar Addison McNicol, M.B. ----- 150

Robert Edward Gaby, B.A., M.B. ----- 50

John Harris McPhedran, M.D. ----- 50

William Albert Scott, M.B. ----- 50

Robert Home M.B. ----- 50

Earle Allard Smith, M.B. ----- 50

It is understood that the last two are taking the places of Drs Wallace Scott and Philp, absent on active service.

Yours truly

Mayfair Mureles

UNIVERSITY OF TORONTO
FACULTY OF APPLIED SCIENCE AND ENGINEERING

TORONTO, CANADA

Jan. 13, 1915.

The President,

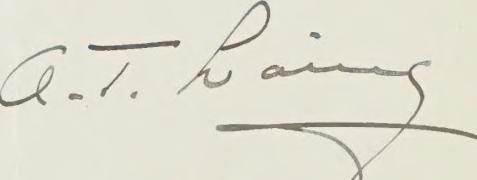
University of Toronto.

Dear Mr. President:-

Regarding the matter of the appointment of an Assistant Secretary, the position formerly held by Miss Rickard, I have received an application from Miss Frances McMechan, a graduate of the University, whose qualifications I am satisfied are such as to enable her to carry on the work in a thoroughly satisfactory manner, I would, therefore, recommend that she be appointed to this position at a salary of \$850 per annum. Her duties to begin as soon as she can leave her present position, which I expect will be about the first of February.

I remain,

Yours very truly,


A.T. Loring

Secretary.

SII

DEPARTMENT OF APPLIED MECHANICS
FACULTY OF APPLIED SCIENCE AND ENGINEERING
UNIVERSITY OF TORONTO

TORONTO, Sept. 16th, 1914.

Dr. Robert A. Falconer,
President, University of Toronto.

Dear Sir:-

I beg to recommend the following
sessional appointments.

Demonstrators in Applied Mechanics -

Mr. Robert J. Marshall, B.A.Sc., at a salary of \$1100.00

Mr. Albert Young, B.A.Sc., at a salary of1000.00

Laboratory Attendant -

Mr. John Brown, at a salary of 450.00.

Yours faithfully.



Assoc. Professor in Applied Mechanics.

October 19th, 1914

Professor McGowan,

Department of Applied Mechanics.

Dear Professor McGowan:

The Secretary should return Mr. Young's cheque for October, and I will see that Mr. Mitchell is appointed in his place next Thursday.

Yours sincerely,

President.

THE GRANBY CONSOLIDATED MINING, SMELTING & POWER CO., LIMITED

OFFICE OF
GENERAL MANAGERVANCOUVER, B.C.
Anyox, B.C.,

September 26th, 1914.

Mr. R. A. Falconer, President,
University of Toronto,
Toronto, Ontario.

Dear Mr. President:

Mr. Frank Lathe will be
Lecturer in Metallurgy for the coming session.
He is a graduate of McGill University in
Mining Engineering, and has for the past
five years been Chief Chemist for the Granby
Consolidated Mining, Smelting & Power Co., Ltd.,
at their smelter at Grand Forks. Mr. Lathe
has been very highly recommended to me, and
I would ask you to have his appointment con-
firmed by the Board of Governors.

Yours very truly,

W. G. Goss

465

University of Toronto
20 Oct 1914

I recommend Mr W. S. Ferguson
as Special Lecturer in Accountancy
at a salary of \$600⁰⁰ per year

R. G. Thompson

W.H.

University of Toronto
20th Oct 1923

Recommend Dr Miles Langstaff
as special lecturer in the Faculty
of Applied Science at the same
salary as last year

M.A. MacLennan

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Electrical Engineering Department
FACULTY OF APPLIED SCIENCE AND ENGINEERING
UNIVERSITY OF TORONTO
TORONTO, CANADA

TORONTO, Oct. 19th, 1914.

The President,
University of Toronto.

Dear Sir:-

I regret to find that owing to an oversight on my part I have not sent a letter covering recommendations of reappointment of members of the temporary staff.

I therefore beg to recommend the reappointment of the following members of the staff of last year at the usual advance of \$100.00 in salary as already provided for in the appropriations for the Department.

Ross Taylor, B.A.Sc., 2 Indian Grove Ave. Dem

W. B. Buchanan, B.A.Sc., 104 Charles St. West. Dem

R. J. Allen, B.A.Sc., 325 Davenport Road. Dem

Yours truly,

J. R. Rosebush

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DEPARTMENT OF ARCHITECTURE
UNIVERSITY OF TORONTO.

September 25, 1914.

President R. A. Falconer,
University of Toronto.

Dear Mr. President:

I beg to recommend to you Mr. H. H. Madill
as Demonstrator in Architecture for the session 1914-1915
at a salary of One thousand (\$1,000) Dollars.

Yours sincerely,

C. H. C. Wright

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DEPARTMENT OF ARCHITECTURE
UNIVERSITY OF TORONTO.

10th November, 1914.

President R. A. Falconer.
University of Toronto.

Dear Mr. President:

I am now in a position to recommend Mr. Edgar L. Laur as Instructor in Modelling for this session. Mr. Laur is prepared to act in this capacity for the months of November, December, January, February and March at a salary of Sixty (\$60.00) Dollars per month.

I am,

Yours sincerely,

C.H.C. Wright

BOTANICAL LABORATORIES

UNIVERSITY OF TORONTO

14 October, 1914

President R. A. Falconer,
University of Toronto.

Dear Mr. President:

I recommend the appointment of the following for the current year: Miss J. McFarlane, M.A., Assistant in Botany at \$800; Miss G. Wright, B.A., Assistant in Botany at \$300; and Messrs. G. H. Graham, M.A., and H. B. Sifton, B.A., Fellows in Botany at \$500 each.

Yours very truly,

J. H. Fane

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BOTANICAL LABORATORIES
UNIVERSITY OF TORONTO

20 October, 1914

President R. A. Falconer,
University of Toronto.

Dear Mr. President:

I beg to recommend the appointment of
Miss J. McFarlane as Demonstrator in Botany.

Very truly yours,

J. H. Faull

BOTANICAL LABORATORIES

UNIVERSITY OF TORONTO

21 October, 1914

President R. A. Falconer,
University of Toronto.

Dear Mr. President:

My letter of the 20th instant cancels any former recommendations regarding the appointment of Miss J. McFarlane. I am recommending her appointment as Demonstrator in Botany.

Very truly yours,

J. H. Tauss

FROM PROFESSOR W. R. LANG.
TELEPHONE COLL. 5008.

CHEMICAL LABORATORY,

UNIVERSITY OF TORONTO,

TORONTO,

Aug. 16. 1914, 108

FREDERIC L. LANG

17. VIII

1914

To the President
the University of Toronto

Dear Mr. President,

H. W. Ehrhardt, B.Sc.

J. W. Knight, B.Sc.

After an immense amount of trouble I have been able to secure two young graduates from Birmingham to fill the vacancies on the Chemistry Staff for the coming session. Their names are in the margin.

Will you kindly excuse this impulsive letter, and recommend to the Board of Governors that they be appointed? the allocation of the appropriate for this purpose can stand until I send you a further recommendation thereto.

Yours, faithfully

W. W. Lang.

FROM PROFESSOR W. R. LANG.
TELEPHONE COLL. 5008.

CHEMICAL LABORATORY,
UNIVERSITY OF TORONTO,
TORONTO.

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27. X 1914

To the President,
University of Toronto.

Dear Sir,

Resignation

Mr. S. J. Cook, B.A.

Mr. S. J. Cook recently appointed
an assistant in this department, has accepted
a post under the Inland Revenue and desires
that his resignation be accepted as from 18th inst.

Appointment

Mr. W. W. E. Ross.

(IV year C.S.M.)

In his place I have the honor to
recommend that the IV year student named
in the margin be appointed, to receive as an
honorarium the sum of \$60 (sixty) for the
session. Owing to the closing of the Laboratory
at 4 P.M. we have been able to make a
rearrangement of the work, and it looks as
if this new allocation of work - combined with
the marked diminution of the number of
Veterinary students - will allow of us doing
with one IV year student for this session.

Yours obediently yours

W. R. Lang.

Prof Chem..

UNIVERSITY OF TORONTO

ELECTROCHEMICAL LABORATORY

TORONTO,

Oct 1 1914

654

H. D. Dunsan

S.

I beg to recommend that
Morris O'Bryan, 145 Morse St. Toronto,
be reappointed Laboratory Attendant,
from Oct 1st 1914, at \$25- per month

Yours truly

F. Macmillan

UNIVERSITY OF TORONTO

ELECTROCHEMICAL LABORATORY

TORONTO,

Oct the 14 1914

14
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The President:

Sir.

I beg to recommend that
W. Harold R. Browne, A.B (Kansas)
at present residing at 47 Howland Avenue,
be reappointed Demonstrator in Electrochemistry
for the session at a salary \$900 - as
provided for - the ~~the~~ appropriation.

I am Sir.

Sincerely

Frank Miller



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Department of Geology.

Dear Dr. Ladd,
I am sending you a copy of the "Geological Survey of Canada" for 1892.
It contains a paper by Mr. J. W. Dawson on the "Geology of the Lower Silurian of Ontario".
I hope you will find it of interest.
Yours very truly,
W. A. Parks.

W. A. Parks.

University College, Toronto.
DEPARTMENT OF GERMAN.

October 7th

1914

Dear Mr. President,

To fill the places in the department of German left vacant this year by the non-arrival of Dr. Käder and the continued disability of Dr. Tows, I have secured the services of Mrs. H. G. Holt and Mr. Walter Fieg.

Mr. Holt is a graduate of our University, enrolled in Trinity College, where he has had experience as instructor in German.

Mr. Fieg is of German parentage, though born under the British flag in India. After finishing his Gymnasium course in Germany, he came to the United States three years ago to attend the Lutheran Seminary at Gettysburg. Since June of the present year he has had charge of one of the German Lutheran congregations in Toronto. He is in process of naturalisation as a citizen of the United States, having taken out his papers for that purpose over a year ago.

Considering the nature and extent of the work undertaken by these gentlemen for the academic year, I think a suitable remuneration would be: for Mrs. Holt \$1000.00 and for Mr. Fieg \$700.00. These sums they have

University College, Toronto.
DEPARTMENT OF GERMAN.

agreed respectively to accept, and both have already entered upon their duties as instructors.

Writing to me in August Dr. Goew's took it for granted that he would pay for his substitute. Dr. Goew's then apparently had some hope of being able to resume work in the Easter term. I have not yet had a reply to my recent inquiry concerning his prospects; but in view of the comparatively small sum for which Mr. Fieg has agreed to fill the gap for the whole academic year, and the disadvantage ~~to~~ the students that would probably result from a re-distribution of the courses now assigned to the various instructors, I consider that it would be well, if possible, to relieve Dr. Goew's of the effort to resume instruction until the session 1915-16.

Yours respectfully,
L. H. Needler

Sessional Appointments in Household Science

Miss Madeleine Auten B. S. (Columbia)
Instructor in Household Science \$1000.00

Miss Lexa Denne B.A.
Laboratory assistant Oct-Dec. \$300.00

A. L. Laird

Oct. 8, 1914.

President's Office.



January 14th, 1915

To the President,
University of Toronto.

Dear Mr. President:

I wish to recommend Dr. Park and Dr. Gorick Gates
as Clinical Assistants in the Department of Medicine.

Yours sincerely,

A handwritten signature in cursive ink, appearing to read "Alexander MacLeod".

Professor of Medicine.

ADDRESS REPLY
TO DR. PRIMROSE
FACULTY OF MEDICINE
UNIVERSITY OF TORONTO

UNIVERSITY OF TORONTO
FACULTY OF MEDICINE

Toronto, Canada, June 9th, 1915.

President Falconer,
University of Toronto.

Dear Mr. President:-

Will you kindly have appointed as instructors
for the Summer Course in the Department of Obstetrics:-

Professor K. C. McIlwraith,
Dr. W. A. Scott.

Yours faithfully,

C. H. Clarke/8.

Dean.

ADDRESS REPLY
TO DR. PRIMROSE
FACULTY OF MEDICINE
UNIVERSITY OF TORONTO

UNIVERSITY OF TORONTO
FACULTY OF MEDICINE

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Toronto, Canada, June 10th, 1915.

President Falconer,
University of Toronto.

Dear Mr. President:-

Will you kindly have appointed as instructor
for the Summer Course in my Department -

Dr. D. N. MacLennan.

Yours faithfully,

J. M. MacCallum/R.

June 19th, 1915

Professor A. McPhedran,
151 Bloor Street West,
Toronto.

Dear Professor McPhedran:

The following are the names of the Demonstrators
and Assistants who held positions in Medicine last year:

Demonstrators:

B. C. Burson G. E. Ross
F. A. Clarkson D. W. Smith
J. S. Graham G. S. Strathy
A. J. Mackenzie C. J. Werner
R. F. Mann G. S. Young
C. H. McPhedran Allan Brown
C. S. McVicar A. E. Canfield
F. O'Reilly

Assistants:

G. F. Boyer
J. D. Loudon
J. A. Oille
M. R. Rhyte
G. Bates
F. S. Park.

Do you wish all these to be re-appointed
together with Dr. R. G. Armour and Dr. Fletcher McPhedran as additional
demonstrators?

Yours sincerely,

President.

ADDRESS REPLY TO
PROF J J MACKENZIE
DEPARTMENT OF
PATHOLOGY AND BACTERIOLOGY
UNIVERSITY OF TORONTO

UNIVERSITY OF TORONTO

September 23rd, 1914.

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The President,
University of Toronto.

Dear Mr. President:-

I beg to make the following
nominations for my Department for the ensuing session:-

Dr. H.K. Detweiler, Fellow in Pathology.....	\$500.00	
Dr. N. T. MacLaurin, Assistant in Clinical Lab'y	150.00	
Dr. J.A. Oille, Demonstrator in Pathology	150.00	
Dr. H. J. Shields	" " "	100.00
Dr. G.A. Campbell	" " "	100.00
Dr. L.Bruce Robertson	" " "	100.00
Dr. G.W. Lougheed	" " "	50.00
Dr. Roscoe Graham	" " "	50.00

Of the Assistants who were employed last year
Dr. D.E. Robertson and Dr. C.E. Cooper Cole have been
appointed to posts in the Army Medical Service and are
now at Val Cartier. Dr. O.R. Mabee has resigned and
Dr. J.M. Livingstone has left town. This leaves three
vacancies in my staff still to be filled but I have
not yet selected the men and will notify you later in
regard to them.

I remain,

Sincerely yours,

MacKenzie

Professor of Pathology & Bacteriology.

ADDRESS REPLY TO
PROF. J. J. MACKENZIE
DEPARTMENT OF
PATHOLOGY AND BACTERIOLOGY
UNIVERSITY OF TORONTO

UNIVERSITY OF TORONTO

October 7th, 1914.

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The Bursar,

University of Toronto.

Dear Sir:-

At a meeting of the Committee of the Medical Research Fund, held on October 1st, it was recommended that the following appointments should be made for the ensuing year:-

Dr. W. Goldie,	salary	\$2000
Dr. A.H.Caulfeild,	"	1500
Dr. R.G.Armour,	"	1500
Dr. W.F.McPhedran	"	1500
Dr. N.C.Sharpe	"	1250
Dr. Almon Fletcher	"	750
Charles Greenwood (Laboratory Attendant in Dr. Caulfeild's Laboratory)	\$35 per month.	

I understand from your letter of the 25th ult., that Miss Homer has already been appointed for half time with Professor Leathes, at \$750.

Sincerely yours,

John J. Mackenzie

Professor of Pathology & Bacteriology.

ADDRESS REPLY TO
PROF. J. J. MACKENZIE
DEPARTMENT OF
PATHOLOGY AND BACTERIOLOGY
UNIVERSITY OF TORONTO

UNIVERSITY OF TORONTO

October 8th, 1914.

USS

The President,
University of Toronto.

Dear Mr. President:-

At a Meeting of the Committee of the Medical Research Fund, held on October 1st, it was recommended that the following appointments should be made for the ensuing year:-

Dr. W. Goldie, Medical Director Out-Patient Clinic, Salary \$2000
Dr. A.H. Caulfeild, Senior Fellow " 1500
Dr. R.G. Armour, " " " 1500
Dr. W.F. McPhedran " " " 1500
Dr. N.C. Sharpe Fellow " 1250
Dr. Almon Fletcher " " 750
Charles Greenwood (Laboratory Attendant in Dr. Caulfeild's Laboratory) \$35 per month.

I understand from the Bursar's letter of the 25th ult., that Miss Homer has already been appointed for half time with Professor Leathes at \$750.

Sincerely yours,

John J. Mackenzie

Professor of Pathology & Bacteriology.

ADDRESS REPLY TO
PROF. J. J. MACKENZIE
DEPARTMENT OF
PATHOLOGY AND BACTERIOLOGY
UNIVERSITY OF TORONTO

UNIVERSITY OF TORONTO

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December 29th, 1914.

The President,
University of Toronto.

Dear Mr. President:-

I wish to recommend the appointment of John Sylvius as laboratory attendant for the preparation of media, under the special appropriation in my department for this work.

I have been employing him temporarily during November and December and seeing how he would do. He has given good satisfaction and I recommend that he be paid \$35.00 a month, beginning January 1st, 1915.

I remain,

Sincerely yours,

J. J. MacKenzie

Professor of Pathology & Bacteriology.

ADDRESS REPLY TO
PROF. J. J. MACKENZIE
DEPARTMENT OF
PATHOLOGY AND BACTERIOLOGY
UNIVERSITY OF TORONTO

UNIVERSITY OF TORONTO

April 22nd, 1915.

2v/

The President,

University of Toronto.

Dear Mr. President:-

I find that I neglected to recommend for appointment as Assistant Demonstrator for my Department Dr. F.S.Park.

Dr. Park came on in order to do the work that Dr. Bruce Robertson and Dr. Campbell had undertaken but which they had to give up on account of military duties.

I would like Dr. Park's nomination confirmed by the Board so that I can ask the Bursar to pay him his cheque.

Sincerely yours,

J. J. Mackenzie

Professor of Pathology & Bacteriology.

ADDRESS REPLY TO
PROF. J. J. MACKENZIE
DEPARTMENT OF
PATHOLOGY AND BACTERIOLOGY
UNIVERSITY OF TORONTO

UNIVERSITY OF TORONTO
May 3rd, 1915.

The Bursar,
University of Toronto.

Dear Sir:-

Re Russell Birrell:

I beg to report that we have taken on,
in the place of John Sylvius, Laboratory Assistant,
Russell Birrell at the same salary, viz., \$35.00 a
month.

Kindly put him on the pay roll, beginning
May 1st.

Yours sincerely,

John J. Mackenzie

Professor of Pathology & Bacteriology.

REPLY TO

PROFESSOR V. E. HENDERSON,
DEPARTMENT OF PHARMACOLOGY

UNIVERSITY OF TORONTO

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The President
Dear Sir

Oct. 22. 1914

May I be allowed to suggest the appointment of Dr. Frederick Christopher Harrison B.A. M.B and of John Henderson Duncan B.A. as Class Assistants in Pharmacy-Pharmacology for this session 1914-15. I have delayed making these recommendations for reasons which I explained verbally yesterday and it is possible that Dr. Harrison may resign in the near future owing to his receiving another appointment in another department. This will however have little effect as there is but one annual payment and he would be willing to give up any claim

REPLY TO

PROFESSOR V. E. HENDERSON,
DEPARTMENT OF PHARMACOLOGY

UNIVERSITY OF TORONTO

to salary should be resign.

All of which is respectfully submitted

Yours sincerely

Vernon E. Henderson

May 12, 1912

Professor H. L. Cooperrider,

University of Michigan,

Dear Professor Cooperrider:

I hope you will be gratified at my having

had time to reply to your letter concerning the formation
of a new college of Forestry for the State of Michigan.

After consideration of the matter I have decided to go ahead with the organization of the new college, as the
present college has been unable to meet the requirements of the State of Michigan.

Yours very truly,

W. S. Ladd,



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Toronto, Sept 8, 1914.

President Falconer,

University of Toronto.

Dear President Falconer,

I beg to make the following recommendations for the seven Assistant Demonstratorships on my staff for which provision has been made in the estimates:

C.L. Treleaven, B.A. (Tor.) 1914

C.G. Found, B.A. (Tor.) 1914 (Graduation withheld for supplemental in Astronomy.)

R.C. Dearle, B.A. (Tor) 1914

R. Llewellyn Lewis, B. Sc., (Cardiff) 1914

H.N. Mercer, B. Sc., (London) 1914

Evan Edwards, B. Sc., (Aberystwyth) 1914.

Kenneth Kingdon, B.A., (McMaster) 1914

If these appointments meet with your approval I should be obliged if you would kindly ask the Board to ratify them as soon as possible.

The salary for each of the Assistant Demonstrators will be \$300 for the session. I found it difficult to get any Assistant Demonstrators in England this year and could only secure the three I did on the understanding that they will be paid \$50.00 for passage money. As no appropriation was made for this item I should be glad, if you approve my action, if you will kindly ask the board for it. The Englishmen who are coming are Messrs F. Llewellyn Lewis, H.N. Mercer, and Evan Edwards.

DEPARTMENT OF PHYSICS



It would also be a great help, especially to these young
gentlemen, if it could be arranged that they receive their salary
monthly or oftener, and that their passage money be paid to them as
soon as possible after their arrival - two of them, I may add,
Mr. Lewis and Mr. Mercer, have already arrived.

Very faithfully,

Katherine



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Toronto, Dec 9, 1914.

President Falconer,

University of Toronto.

Dear President Falconer,

Owing to uncertainty as to the number of students likely to be in attendance on account of war conditions, and to the stopping of student activities at 4 O'clock, I have not been able up to the present to determine exactly how many Class Assistants I required to carry on the work for the Session. I think however, now we have reached steady conditions, and I would recommend that the following appointments be made for the Session:-

Class Assistants-	F.C. Asbury, M.A.	\$100
	Miss R.M. Evans, B.A	50
	D.A. Keys	62.50
	H.G. Murray	37.50

This totals \$250.00 and as the appropriation for this item was \$300, I am, as you will see, well within it.

I may add that all these have been acting as Class Assistants since the beginning of the term but as I stated above I have refrained from making a formal appointment until I saw clearly where we were going. You will recall that I telephoned you about the matter before you left for the West.

I have the honour to be,

Yours faithfully,

A cursive signature in ink that reads "J.W. MacLean".

July 8th, 1915

R. M. MacIver, Esq.,
University of Aberdeen,
Aberdeen, Scotland.

Dear Mr. MacIver:

I am glad to be able to cable you that the Board of Governors has agreed to appoint you Associate Professor of Political Economy in the University of Toronto at a salary of twenty-five hundred dollars a year. The regulations of the University provide for a statutory increase on the recommendation of the President of one hundred dollars a year until three thousand dollars is reached, which is at present the limit of the associate-professorship grade. Any advance after that would be an appointment as full professor. At present owing to war conditions I am not able to guarantee that next year the University will find itself in a position to make the statutory increase; I hope, however, that it will, and in any case such a stationary position of the salary would be but temporary.

You are aware that Professor Mavor is head of the Department, and you will take the place next to him that has been held until recently by Professor Lloyd. I am sure that you will find a large opportunity for your work in the University and its future is we believe assured. Professor Mavor will doubtless write to you himself.

The salary begins from the first of July, and is paid in

monthly instalments. You will receive your first payment after you arrive here in September. The term opens about the end of September, and you ought to be here a few weeks earlier in order to get arrangements made for the coming session.

We look forward with a great deal of pleasure to your coming and as an old graduate of Edinburgh myself it is a peculiar pleasure to look forward to having you on our staff.

I am,

Yours sincerely,

President.

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Psychological Laboratory

Jan. 14--15.

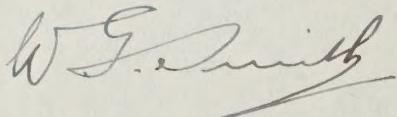
Dear Mr. President,

I beg leave to ask that Mr. E.A.Bott B.A. be appointed as Assistant in the Laboratory for the present session of 1914-1915, with a remuneration of \$100.

You may perhaps remember that last session when I was speaking to you about the redistribution of money for Psychology, I mentioned to you my desire of having Mr Bott assist in the Laboratory, and at the close of last session I recommended that \$100 be apportioned for the work of an assistant to be appointed at the present session. I should have made this ^{present} recommendation some time last term, but was not sure at the beginning of the term whether Mr. Bott could give a sufficient amount of time to warrant the appointment. I am now able to say that Mr. Bott has done excellent work during the present session, and his services are very valuable. The remuneration is so small that it has heretofore been paid in two instalments, but this year may be preferably paid in one, about the close of the present term. I would therefore be very pleased if you would make the appointment for Mr. Bott in accordance with the above recommendation.

I remain

yours very respectfully


W.G. Smith